

GRAY VOLUNTEER FIRE DEPARTMENT

CADET MEMBERSHIP APPLICATION

Date: ___/___/___

Full Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: ___/___/___ Home Phone: (____)____-____ Cell Phone: (____)____-____

E-mail Address: _____@_____

Current School: _____ County: _____ Grade: _____

Parent / Guardian Information

Name: _____ Cell: (____)____-____

Address (if different from above: _____

Home Phone (if different from above: (____)____-____ Work: (____)____-____

Emergency Contact Information (if different from Parent/Guardian

Name: _____ Phone: (____)____-____ Alt: (____)____-____

Please answer the following questions honestly. If the answer to any of the questions listed below is "Yes", you must fully explain on a separate sheet. Please attach that sheet to this application.

1. Do you have any medical conditions that would prevent you from performing the tasks you are volunteering for? **YES / NO**
2. Have you ever been arrested? **YES / NO**
3. Have you ever been convicted of a moving traffic violation? **YES / NO**
4. Have you ever been suspended from school? **YES / NO**
5. Have you ever been a member of any other Fire / Rescue organization? **YES / NO**
6. Have you been found "Guilty" in any criminal matter? **YES / NO**

***This application must be notarized in two (2) separate places. The first is provided below. The second is on the agreement and acknowledgement page included in this packet. **The parent/legal guardian must be the notarized signature.** Please do not sign this document until the Notary Public advises you to sign it.

Applicant Signature: _____ Parent/Guardian Signature: _____

State of _____

County of _____

Personally appeared before me, _____, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness my hand, at office, this _____ day of _____, 20____.

Notary Public

My commission expires: _____

Apply Notary Seal Here

Cadet Membership Application
Agreement and Acknowledgement

I, _____, understand any false or misleading statements made on this application shall be grounds for refusal and/or termination of membership. I understand that should I resign or be removed from the membership for any reason, I will be responsible for returning all equipment and department property issued to be to an officer with the Gray Volunteer Fire Department. Furthermore, I agree to accept financial responsibility for any and all equipment not returned to the Gray Volunteer Fire Department upon termination of my membership.

Prospective Cadet Member Signature: _____ **Date:** ____/____/____

I, _____, understand that my child, _____, is applying for membership as a Cadet member with the Gray Volunteer Fire Department. I understand and agree for my child to be a member of the Gray Volunteer Fire Department Cadet Program, and for he/she to participate in all activities of the department permitted for Cadet Members. I understand that I have the right to withdraw my child from the department activities and Cadet Program at any time. I have read and understand the policies of the Gray Volunteer Fire Department Cadet program. Furthermore, my signature indicates that I have read, understand, and agree to the statement that my child has signed above.

Parent or Legal Guardian Signature: _____ **Date:** ____/____/____

Notary Public Affirmation

State of _____
County of _____

Personally appeared before me, _____, with whom I am personally acquainted, and who acknowledged that he/she executed the within instrument for the purposes therein contained.

Witness my hand, at office, this _____ day of _____, 20____.

Notary Public

My commission expires: _____

Apply Notary Seal Here

The following items must be submitted before the reading of this application:

- 1. Copy of most recent report card**
- 2. Certified Driving History (if applicant has valid driver's license)**
- 3. Copy of any Fire/Rescue related certifications or certificates**

*****THE PARENT OR LEGAL GUARDIAN OF THE PROSPECTIVE CADET MEMBER MUST ATTEND A MEMBERSHIP MEETING WITH THE BOARD OF DIRECTORS FOR THE CADET'S APPLICATION TO BE ACCEPTED.*****

GRAY VOLUNTEER FIRE DEPARTMENT

CADET BY-LAWS

ARTICLE 1

PURPOSE

It is the intent of the Gray Volunteer Fire Department (GVFD) to establish a program for youth between their fifteenth and eighteenth birthdays that provide exposure to, and training for, the fire service profession. The following articles shall govern the operation of the GVFD Cadet Program. They are written so as to maintain the good reputation of the department and the Cadet Program.

Article 2

Establishment of the Program

The Gray Volunteer Fire Department does hereby establish the "Gray Volunteer Fire Department Cadet Program".

Article 3

Compliance with By-Laws

All Cadets shall comply with the By-Laws of the GVFD. Failure to comply with all rules and regulations as set forth by these By-Laws or as matters of policy and standard operating procedures, is subject to disciplinary action from the Board of Directors.

Article 4

Age Limits

The age of any cadet shall be from his/her fifteenth until their eighteenth birthday. Any Cadet may apply for full Active Membership within the GVFD on or after his/her eighteenth birthday.

Article 5

Membership Procedures

Upon stating a desire to join the GVFD as a cadet, the prospective applicant should be referred to the Cadet Advisor who shall explain to the prospective cadet the procedures for obtaining membership, and what duties and responsibilities are involved. Only then, shall the prospective applicant be given the application packet. Upon completion, the Cadet Advisor shall be returned these items. When said forms are returned to the Cadet Advisor, and determined to be complete and in proper order, the applicant and parent or legal guardian will be advised to attend the next general Board of Director's meeting (or the soonest that they can attend). The Board shall discuss the suitability of the applicant. The Board shall determine if the applicant's application for membership is accepted or rejected. The applicant will be promptly notified of the Board's decision.

Article 6

General Conduct

All cadets shall remember that they are a representative of the GVFD in the eyes of the public, and shall conduct themselves accordingly. Cadets are expected to be well-mannered, neatly dressed, and well groomed any time they are attending a Department event or function.

All shall be reviewed within the year by the Board of Directors in regards to said Cadet's character, level of activity, and willingness to carry out the requirements of being a Cadet. If the Cadet Advisor or Chief of the Department feels that a Cadet is not a valuable addition to the department, based on the above indicators, the Cadet shall meet with the Board of Directors to formulate a plan for improvement. If the Cadet is unwilling to meet the standards outlines in the plan for improvement, then he/she may face disciplinary action from the Cadet program.

Article 7

Chain of Command

The Chief of the Department shall appoint a Cadet Advisor who shall have the responsibility of ensuring that the Cadet Program is operated in accordance with these By-Laws and all other applicable rules and regulations of the Department. The Cadet Advisor will report directly to the Chief. The Cadet Advisor will be the representative that the Cadet will come to as the administrator and spokesman for the GVFD. All correspondence, verbal or written, shall follow the appropriate chain of command. A violation of the chain of command may be grounds for disciplinary action by the Chief.

Article 8

School Requirements

The following requirements shall apply to each cadet equally:

1. Cadets must maintain a "C" overall grade average.
2. At the end of each quarter, each cadet shall present an original copy of his/her report card to the Board of Directors for review.
3. If at any time the "C" average is not maintained, the Cadet shall be suspended from the program until such a time as his/her grades are in compliance with this rule. At such time, the Cadet shall be returned to good standing.
4. If after suspension from the program, one calendar year passes with no improvement, the Cadet shall be expelled from the program.
5. All Cadets shall be out of the Fire Station by 9:00pm on school nights and 10:00pm on non-school nights, unless given permission to remain at the station for a valid reason as determined by the officer.
6. Cadets are not to respond to calls after 9:00 on school nights, and 10:00pm on non-school nights.
7. Cadet members cannot participate in activities during school hours, when in session, or between the hours of 9:00pm and 7:00am.

8. Cadet members can participate in specific activities after school, but for no more than three (3) hours each day, and no more than twenty (20) hours per week, unless approved by the Chief for training purposes.

Article 9

Gear and Supplies

Gear and supplies that are provided by the Department are to stay within the Department unless otherwise specified by the Chief.

Article 10

Training

All Cadets that participate in training that may exceed the weekly hours allowed must have a written statement from a parent or legal guardian stating that the Cadet may participate.

Article 11

Responding to Emergencies

Cadets shall respond to all calls with Officers only (NO P.O.V.). At no time are emergency warning devices (lights or sirens) to be mounted or otherwise used on a Cadet's vehicle or in any vehicle that the Cadet may be utilizing. No Cadet shall drive any apparatus to any fire or other emergency situation.

Article 12

Emergency Scenes

Upon arrival at an emergency scene, all Cadets shall report to the officer in charge. For safety purposes, Cadets are not allowed into actual fire scenes until the fire is controlled or out. If the scene is of such complexity and/or magnitude that the officer in charge cannot oversee the actions of a Cadet, the Cadets will be ordered to stage in a group at a safe location near an apparatus and work as a team to assist fire personnel in setting up emergency equipment and other necessary duties. Cadets may assist with the cleanup and other operations under the direction of the officer in charge. Cadets may be assigned to traffic control and any other appropriate duties after receiving proper training as determined by the officer in charge.

GRAY VOLUNTEER FIRE DEPARTMENT

CODE OF CONDUCT

1. We will not carry rumors or tales, nor make disparaging remarks about members, former members, nor the general public.
2. Regardless of our opinion, we must treat the public, and each other, with all due respect, at all times.
3. When disputes arise, they should be taken care of at the lowest possible level, and as soon as practical. We must avoid unproductive conflict. The Chain of Command must be followed.
4. The duty person has the responsibility for the condition of the Fire Hall when he/she is on duty. Therefore, they must have the option of clearing the hall of any person(s) not on duty at any time they see fit, excluding ongoing emergency situations.
5. During an emergency situation, cooperation must be the rule and not the exception. We prefer a spirit of cooperation at all times.
6. Lying, cheating, and stealing are never acceptable traits and will not be tolerated in any Department dealings at any place or time. Any action of this kind will result in disciplinary action up to and including permanent dismissal.
7. Legal or illegal intoxicants are forbidden while at the Fire Department. Members who are partaking in these substances will not, at any time, respond for calls or be at the station.
8. We believe in individual rights. We, as a Department, have no opinions on politics or political issues or causes unless they directly affect our Department or the Fire Service in general.
9. We will not discuss internal problems with other departments or members.
10. Members of other fire departments are always welcome in our Department. Any member of another Washington County, TN fire department is welcome to answer calls with us, provided they have turnout gear. These members must be treated as part of the Brotherhood. Other visitors who are not members of the department must leave the grounds by 10:00pm.
11. No one is allowed to stop by the Fire Department after 10:00pm on weekdays, and 11:00pm on weekends. The exception of this rule is to be for responding to calls. Please have respect for your fellow members.